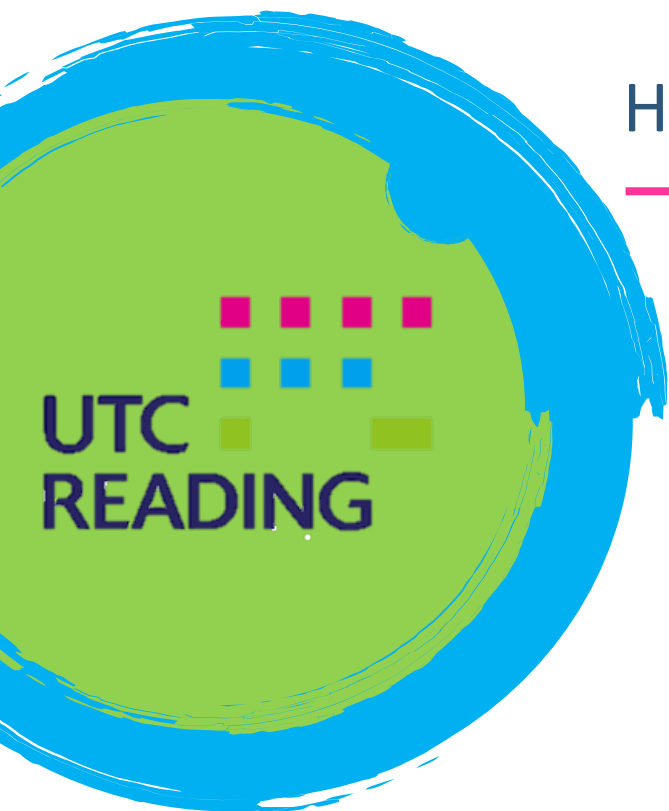


Head of School Weekly Update



Happy Friday to our whole community!

My update this week is shorter than usual as I am planning to share a bigger update with you next week.

This week we have focused on classroom expectations and learning behaviours and our students have had assemblies about this to make our expectations clear.

I am looking forward to continuing to see good behaviour for learning all around the school.

New information system and apps for parents

As a reminder, please see the information below about the parent apps available for use at UTC Reading. Student versions of this app have also been released this week.

With any new school there is often lots of new information and procedures to become accustomed to. At UTC Reading many of our systems are digitally based online for ease of access. [The information contained in the sway link below provides all the details that parents/guardians require to access our online systems](#), including how to pay for school lunches and trips.

[CLICK LINK HERE](#) to access the sway. Ed:Gen and ParentMail user guides are also attached (both are available to download as Apps on android and iPhone as well)

Student Executive Board Launch

This week we launched the applications for our Student Executive Board for 2023-2024.

I have attached the launch details for you so that you can understand the roles within the executive board and encourage your child to apply for a role if they are interested.

Visit from Marina Graze – Consultant

This week we welcomed Marina Graze to visit UTC as a consultant to review our practices and to measure the progress that we are making since our inspection in February.

I am very pleased to share that Marina was able to see clear progress against our action plan and was able to give us some specific feedback on points we can continue to work on.

I will be able to share further details with you next week when the full feedback comes through and I am looking forward to sharing this with our community.



UCAS Early Entry PPEs

Our students who are entering for early UCAS applications have their early mock exams from Monday 25th September. For details of this please check emails which have been sent today. We wish all students sitting exams next week the best of luck.

Attendance

I would like to remind all parents that we expect at least 95% attendance to school for all students across the course of the year.

Absence should be reported to reception on the first day of sickness, and every day after. Planned absences should be avoided where possible, but for urgent medical appointments, please inform reception and your child's form tutor.

I would also like to share the NHS guidance on absence from school to support you in making a decision if your child is well enough to attend or should stay at home.

The guidance can be found here: <https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/>

Key Contact details

Senior Leadership Team

Executive Principal – Wayne Edwards
Acting Head of School – Jennie Thomson
Assistant Head of School – Stephanie Mitchell
Acting Assistant Head of School – Anderson Ramdeen

Safeguarding Team

Designated Safeguarding Lead – Jennie Thomson
Deputy Designated Safeguarding Leads – Anderson Ramdeen, Jackie Wynter, Wayne Edwards, Stephanie Mitchell

SEN Team

Trust Lead for SEN and Safeguarding – Linda Stevens
SEN Coordinator – Siva Abnett

I wish everyone a safe weekend and I am looking forward to sharing some celebratory updates with you next week.

Kind regards,

J.A. Thomson

Jennie Thomson
Acting Head of School